COLLEGE OF LETTERS AND SCIENCE
ADVISING AWARDS

Academic advising is critical to student success. These annual advising awards acknowledge the importance of undergraduate advisors, and they allow the College to recognize and reward the exemplary work of faculty and academic staff involved in providing this vital service to our students.

There are two types of advisors in the College of Letters and Science, departmental and professional advisors. Departmental advisors generally advise students interested in specific academic departments and actually have offices located in those departments. Professional advisors are not necessarily associated with a specific department; they may advise students regarding many different areas of interest. For example, these advisors may be found in the Academic Advancement Program (AAP), the L&S Honors Program, the L&S Academic Advising Services, and in the various student support programs in the College of Letters and Science.

The Academic Advising Awards, each of which includes a monetary award of $3,500, will be given to one faculty advisor and to one academic staff advisor.

Since students are the primary beneficiaries of advising services and are most able to assess the quality of advising they have received, nominations from students are extremely important, and a letter of support from at least one student is required for each nomination.

EVALUATION CRITERIA

Some areas to be considered for evaluating a nominee include:
  • Exemplary advising practices that have improved the quality of advising;
  • Knowledge of degree and major requirements;
  • Resourcefulness, effectiveness in making appropriate referrals;
  • Assistance in helping students reach their potential, giving students confidence in their abilities to make important decisions;
  • Working across department and/or college lines to serve students;
  • Contributions to the improvement of advising services;
  • Contributions beyond the call of duty, going beyond minimum expectations.

NOMINATION PROCESS

  • Nominations for the award are being solicited from students, faculty, and staff.
  • All nominees must be current employees (full-time or part-time) of the College of Letters and Science.
  • Nominations should address the above-mentioned criteria and must include three letters of recommendation, at least one of which must be written by a student. Additional letters might be obtained by contacting a nominee’s colleagues, the chair or faculty members of the nominee’s academic department, students, TAs, and other campus staff who know the advisor.
  • Any questions can be directed to Greg Smith at 263-6504 (glsmith2@ls.wisc.edu).
  • Please include five copies of each of the documents in the nomination packet: nomination form, current resume, and letters of recommendation.
  • Nominations are due by February 7, 2014, in room 105 South Hall.