



ACADEMIC ADVANCEMENT PROGRAM

A campus-wide program University of Wisconsin - Madison

*13 Ingraham Hall, 1155 Observatory Drive
Madison, WI 53706 (608)265-5823*

Peer Mentor Application Form Fall 2010-Spring 2011

To Applicant: We appreciate your interest in Academic Advancement Program (AAP) Peer Mentor Program; we assure you that we are sincerely interested in your qualifications. It is extremely important, and to your advantage, to complete this application fully. The information contained herein will be considered confidential and is together with all attached papers, etc, the property of AAP.

On Behalf of Academic Advancement Program:

We encourage all AAP students to apply for a mentor position in our department. We are looking for caring, hard working, and mature individuals who are willing to take a leadership role in our program. We offer a great work environment, flexible schedules and supportive environment. As an AAP mentor you will be required to meet, motivate, and engage with students and create an academically and socially successful environment. You will also be required to be a student worker in the AAP front office. All these experiences will help you become a better leader for your personal and professional goals

We hire students from different backgrounds and majors and no experience is required. If you want to make an impact on campus and join an organization that will help you develop you as a leader, then you have applied to the right place. Please fill out this application completely and do not hesitate to contact us if you have any questions.

Sincerely,

AAP Team

Eligibility: This program is open to all AAP students who are currently registered at the University of Wisconsin, Madison. In order to be eligible we require our students to be in good academic standing with their School/ College as well as with AAP with a GPA of 2.50.

Orientation: To ensure that all mentors are prepared for the upcoming year, it is crucial to foster a positive group dynamic that will prepare a team to rise to the challenges of Peer Mentoring and advising. Therefore, two orientations/training sessions are organized to create an open dialogue between mentors concerning expectations, planning group events, arranging office hours, mentoring rules/ guidelines and strategies. ALL SELECTED PARTICIPANTS MUST ATTEND THE ALPS training, Staff Meeting and New Student Orientation.

Selection Process:

- All applications will be reviewed by AAP staff members
- Each mentor will be evaluated on their written responses as well as the enclosed reference forms.
- Mentors will be interviewed starting in mid- March
- Mentors will be notified of their acceptance after spring break

**All Applications with TWO references are due by:
- Monday, February 8th 2010 by 4pm!!!!**

Peer Mentor Program 2010-2011
Academic Advancement Program
General Application

General Information

Name: _____

Email: _____

Student ID #: _____

Current Local Address: _____

_____ ZIP _____

Phone: _____

Date of Birth: _____

Year in School: _____

Major: _____

GPA: _____

Expected date of Graduation: _____

Who is your AAP Advisor/ Dean: _____

| |
|---|
| Will you be available Summer 2010 (June 7 th - August 8 th): _____ |
| Will you be available in late August (August 16 th -27 th): _____ |

How did you hear about the Peer Mentor Program? (Please check all that apply)

Email: _____

Signs/ Ads: _____

Dean/Advisor: _____

Fellow Students: _____

Emergency Contact Information

Contact: _____

Relation to you: _____

Address: _____

Insurance provider: _____

Subscriber #: _____

Allergies/ Health concerns: _____

Special Dietary needs: _____

Medical Concerns: _____

Special Accommodations: _____

Optional Personal Data

This information is requested to help up keep demographic statistics and enhance coordination between programs.

Place of Birth: _____

Birthday: _____

Gender: _____

Citizenship: _____

Ethnicity: _____

Academic Standing: Are you currently in good academic standing? (Active with AAP, in good academic standing with your school or college, and have no Dean of Student's actions pending)

_____ YES _____ NO (if no, please attached separate sheet to explain)

SIGNATURE: _____ DATE: _____

Peer Mentor Application

Fall 2010 & Spring 2011

Reference Form

One reference form needs to be completed by your AAP Dean, and **ONE** needs to be completed by an **individual who has been in a supervisory/ advisory position with the applicant for at least three months**. (e.g. employer, professor, counselor, minister/rabbi, house fellow)

Name of Applicant: _____

NOTE TO THE APPLICANT:

Under the terms of the Family Educational Rights and Privacy Act of 1974, you have the right to inspect this document unless you waive that right by signing below.

Signed: _____

Date: _____

This reference form becomes part of the confidential file used for making selection decisions.

NOTE TO THE REFEREE:

If the applicant has not signed the waiver presented above, he/she has the right to see this document.

To the Referee:

The above student is applying to the Peer Mentoring Program with AAP. This year-long program allows current students to work with incoming freshman as well as gain valuable professional experience by working with AAP Staff. For example, working the front desk, creating workshops, leading peer discussions, and peer advising. Therefore, we are looking for hard working, caring students with strong leadership qualities to help facilitate the transition to UW-Madison. Thank you for your help in this process.

Please type or print the reference and return it by **Friday February 8th by 4pm** to the address below. **Please know that late references will not be reviewed.** Please submit this reference by the due date to avoid our having to deny the applicant based upon an incomplete application.

Mail: AAP Peer Mentoring
c/o Katherine Friend
13 Ingraham Hall
1155 Observatory Dr
Madison, WI 53706-1397

Fax: (608) 263- 7126

Email: Katherine Friend
klfriend@lssaa.wisc.edu

Reference Form

Please circle one number under each question.

1. How well do you know the applicant?

(Not well) 1 2 3 4 5 (very well)

Comments:

2. How would you rate this student on maturity and stability?

(Unsatisfactory) 1 2 3 4 5 (excellent)

Comments:

3. How would you rate this person's ability to work with others?

(Unsatisfactory) 1 2 3 4 5 (exceptional)

Comments:

4. Do you think the applicant demonstrates good role modeling characteristics and skills? Why or Why not?

(Weak candidate) 1 2 3 4 5 (outstanding)

Comments:

Thank you for your time.

Name: _____

Signature: _____

Title: _____

Date: _____

Phone Number: () _____

Email: _____

Peer Mentor
Application 2010-2011
Written Responses

Your response should be no more than one page and clearly marked. Typed responses are not required but generally preferred. Please include your response page with the rest of your application material.

Please write one, 400 word essay (3/4 pg) answering the following question:

1. There are many characteristics that contribute to making a great peer mentor. Please share your thoughts on what has prepared you to become a mentor for incoming freshman by describing
- a) A meaningful experience and,
 - b) A unique personal quality
 - c) What elements would you add to the Peer Mentoring Program

APPLICATION DEADLINE:
Friday February 8th, 2010 by 4:00PM
Please submit to: Academic Advancement Program
13 Ingraham Hall